



Toolkit for Equitable
Emergency Management

Appendix U

Questions to
Consider: Monitoring
and Evaluation

2025

EVALU

Appendix U - Questions to Consider: Monitoring and Evaluation

Focus Area/Theme	Questions
Monitoring Phase	<ul style="list-style-type: none"> • Are we collecting data from diverse sources that represent all community groups, including marginalized and vulnerable populations? • How are we ensuring that the voices of underrepresented groups are included in the monitoring process? • Are our risk reduction strategies addressing the specific needs of diverse community groups effectively? • What indicators are we using to measure the effectiveness of our strategies? Do they reflect the experiences of all community members? • How are we identifying new risks that may disproportionately affect certain groups within the community? • Are there emerging trends or patterns that indicate a need to adjust our current risk reduction strategies to better serve diverse groups?
Evaluation Phase	<ul style="list-style-type: none"> • To what extent have our HRVA objectives and goals been met, considering the different impacts on various community groups? • Have some groups benefited more/less from our risk reduction efforts? • What aspects of our HRVA process have been most effective in addressing the needs of diverse community groups? • Where have we fallen short? How can we improve future assessments? • Is the evaluation process transparent and accountable to all stakeholders, including marginalized and vulnerable groups? • Are we effectively communicating our findings to all community members and stakeholders in an accessible and inclusive manner?
Updates and Continuous Learning	<ul style="list-style-type: none"> • How are we updating our HRVA to reflect changes in community demographics, economic conditions, and environmental factors? • Are we incorporating feedback from a wide range of stakeholders to ensure our updates are relevant and inclusive? • Are we maintaining high standards of data quality, ensuring that the data is accurate, up-to-date, and relevant to all community groups? • How are we managing and safeguarding data to protect the privacy and confidentiality of community members, especially vulnerable groups? • How are we using findings from our M&E activities to inform training and capacity-building initiatives for our team? • Are we fostering a culture of continuous learning and improvement, encouraging team members to stay informed about best practices in social vulnerability assessment?
Documentation and Reporting	<ul style="list-style-type: none"> • Are we documenting our M&E processes and outcomes in detail to ensure all relevant information is captured and communicated? • How are we ensuring that our reports are accessible and understandable to all partners/ stakeholders, including those with varying levels of literacy and language proficiency? • How are we using our M&E findings to inform decision-making and promote collaborative action among partners and stakeholders? • Are our reports highlighting areas where equity and inclusivity can be enhanced in our emergency management efforts?